

Fountain Rock Elementary PTA Meeting Minutes July 21, 2016

Members in attendance: Bettyjo Zonis, Melissa Warren, Carrie Estell, Amanda Arnett, Erin Foor, Sherry Bossler, Lynne Kline, Krista Smith, Stacie Hood, Bernadette Lindecamp

This meeting was called to order at 5:30 PM by Melissa Warren, PTA president, at Tony's Pizza, Williamsport, MD

President's Report: Melissa Warren

Melissa welcomed all in attendance and went over meeting the PTA executive board held with Principal Paylor on 6-30-16. Minutes from this meeting were handed out in a packet form to members. During the discussion, it was brought to the board's attention by Krista Smith that review of the PTA insurance policy should take place regarding use of high school students supervising children during future PTA meetings.

Secretary's Report: Bettyjo Zonis

1. **Minutes:** the minutes from the meeting on June 2, 2016 were reviewed by those in attendance. First motion for approval of minutes was made by Lynne Kline with second motion made by Sherry Bossler. The motion was passed unanimously.
2. **Correspondence:** No correspondence was received for review.

Treasurer's Report: Lynne Kline

1. Lynne reported the balance as of June 30, 2016 is \$22777.23. Members reviewed the bank reconciliation form and budget for 2015-2016 per handouts provided.

Committee Reports: None

Old Business: None

New Business:

1. Review of new PTA meeting time at 5:30 PM
2. **Budget for the 2016-2017 school year** – Amanda Arnett
 - a. Worksheet provided in the packet handed out to members in attendance
 - b. **Membership dues:** Bernadette to check with MD PTA to see if a fee increase has been set for the 2016-2017 year. If increase is minimal, will keep membership dues at \$5.00. Will set budget for membership at \$350.00 and wait for general approval.
 - c. **Fall Fundraiser:** Mums were discussed. Melissa spoke to T & C greenhouse and is waiting on the business to determine if they will have enough mums for FRE to sell. T & C did offer that if we do not sell mums they will also have poinsettias and could provide them to FRE for \$8.00/ pot with FRE to set the resale price. T & C would sell mums, if available, to FRE for \$6.50/pot. Amanda will check with Sunny Meadows to see if they would be able to provide mums and compare price. Melissa and Amanda to spear head this fundraiser and will hold on generating line item for this on the budget until further information gathered.
 - d. **Bingo:** Krista Smith will chair the Bingo committee. Krista spoke with Wally, from the Ruritan. The Ruritan would like to start in September. Bingos will be the second Friday in the month with six projected for the upcoming school year. \$4000 profit set for the budget pending approval.
 - e. **School Store:** Stacie Hood will chair and \$100 set for budget pending approval.
 - f. **Spirit Wear:** Dawn Stiles has agreed to continue to run spirit wear sales per prior discussion with Melissa Warren. Melissa will ask Dawn to contact local businesses for pricing. Line Item to be set at \$100 pending approval.

- g. **Fall Festival:** Lynne to check with Thelma Von Alt regarding chairing this activity as she has done such in the past. As of this time, chair position remains open for this activity.
 - h. **McTeacher Night:** discussed utilizing other restaurants and change name to Dinner night. Chair position remains open. Will create new committee for Dinner night.
 - i. **Coin Challenge:** discussed changing name to money challenge and will leave at \$0 on budget.
 - j. **Phone Book Challenge:** will leave at \$0 on budget
 - k. **Yearbook Tributes:** recommend leaving at \$100 pending approval
 - l. **Spring Fling Dance:** Sherry Bossler volunteered to chair. It was discussed that the children of FRE may also enjoy a snowball dance. The spring fling raised \$302.25 last year and will create a line item in the budget for \$400 this year pending approval.
 - m. **Walk A Thon:** Amanda Arnett brought up and is volunteering to chair this committee. Will wait to set budget.
3. **Donations:** will set at \$0
4. **Reimbursement for bank charge:** \$0
5. **Carry Over Receivable:** set at \$500 pending approval
6. **Expenses**
- a. **Business Expenses:**
 - i. **MD state membership :** will wait for Bernadette to find out if there has been any change in MD PTA fees
 - ii. **Insurance 2016-2017:** will check fee for upcoming year and when bill arrives we will know the total. Leave at \$204 until bill received.
 - iii. **Bank Charges :** recommended to leave at \$100.00
 - iv. **Supplies:** for website, checks... Recommend to leave at \$100.00
 - v. **Officer training :** recommend to leave at \$50.00
 - vi. **Audit 2015-2016:** \$350.00 projected but have yet to receive bill.
 - b. **Projects:**
 - i. **Scholarship:** leave at \$500.00
 - ii. **Student activities:** for possible t-shirts for upcoming activities such as cross country, geography bee... \$4500.00 recommended
 - c. **Field Trips:** bingo money goes toward this and projected at \$4000.00 for upcoming school year
 - d. **Staff Appreciation:**
 - i. **Back to school luncheon:** \$300.00 if no donations received from local businesses
 - ii. **Teacher Appreciation:** \$500.00 requested
 - e. **Events:**
 - i. **Back to school night:** will wait to set
 - ii. **Fall Festival:** will wait to set until volunteer comes forward to chair
 - iii. **Bingo:** \$300.00 for supplies recommended
 - iv. **Fifth Grade Picnic:** \$150.00 recommended
 - v. **Field day:** \$500.00 recommended
 - vi. **Fifth Grade yearbooks:** recommended \$860.00
 - f. **Pavilion:** Lynne and Krista volunteered to co-chair this committee and will wait for estimate
7. **Committees:**
- a. **Mum:** Melissa and Amanda volunteered to co-chair
 - b. **Bingo:** Krista Smith volunteered to chair
 - c. **Hospitality:** Erin Foor and Amanda Arnett to co-chair
 - d. **Teacher Appreciation:** Melissa Warren nominated BettyJo Zonis and she will consider if she can organize a committee to assist.
 - e. **Membership:** Bernadette Lindcamp to chair

- f. **School Store:** Stacie Hood to chair
- g. **Dinner night:** seeking chair
- h. **Spring Fling:** Sherry Bossler

Open Forum:

Fifth grade teachers requested for the PTA to cover Scholastic News and Super Science digital magazines. Bettyjo phoned the company and spoke with Linda. Per Linda, you are not able to purchase just a digital subscription as it only comes paper +digital. Total for both would be \$2633.50 which does not include shipping. It was unanimously determined that the PTA would not be able to cover the cost of these magazines at this time.

Calendar Review:

1. Next PTA meeting: August 11, 2016
2. Back to School night: August 15, 2016 at 5:30 PM
3. First day of School: August 17, 2016

Adjournment: The meeting was adjourned at 7:37 PM.

Submitted by Bettyjo Zonis, secretary